



FOUNDER:
ROBERT J. DIRCKS

TRUSTEES:
ROBERT E. DIRCKS
THOMAS C. DIRCKS
JOAN D. WALSH
WILLIAM C. DIRCKS
CAROLYN D. VAN RIPER

GRANT APPLICATION

Date _____

Name of Organization _____

Address _____

Name and Title of Contact Person _____

Phone Number _____ E-mail address: _____

Amount of Request _____ Tax Exempt Number: _____

Provide the following information in concise narrative form in this order. Three pages or less is recommended, excluding attachments.

A. Organization Information

1. Brief summary of organization history, mission and goals
2. Description of current programs, activities, strengths/accomplishments
3. Current year budget and projected budget for following year
4. Audited financial reports for the previous two years and a copy of most recent 990 tax form
5. 501(C)(3) documentation
6. List names of foundations and organizations that provided funding over the past two years
7. List the percentage of dollars received from revenue sources over past two years
8. List of Board Members

B. Purpose of Grant

1. Project/Program description (identifying the need, specific goals and objectives)
2. A time-line and specific methods of evaluation

C. Project/Program Budget

1. Sources of funding (short and long term)
2. Anticipated expenses and use of funds being requested

D. Additional information that you may feel is pertinent for consideration